

**Reservation form**  
for  
**VISIT to Biscuiterie de l'Abbaye- 61700 Lonlay l'Abbaye**  
**with lunch beforehand**  
**on FRIDAY 13 FEBRUARY 2015**

Name:
Address:
Phone number:
Email address:

**Please reserve for me:**

	Number	Cost €
Lunch (all inclusive) <i>plus</i> tour of biscuit factory = €17		
<b>Cheque total €</b>		

I have read the company's rules for visitors (in English below)

Please contact me for possible car sharing

Please print and complete this booking form and send it with your cheque, payable to EuroMayenne, to:

Mme. Lynn Chesters  
7 La Bichelière  
53470 Martigné sur Mayenne

***before Friday 6 February.***

## These "Health & Safety" instructions appear on the company's booking form (in French).

You are entering a food preparation zone. For your security and for that of our customers, we kindly ask you to respect the rules governing hygiene, safety and your movements, needed for a smoothly run visit.

### HYGIENE:

- No smoking throughout the building.
- Do not wear any jewellery (watch, bracelet, ear rings, necklace, piercing...) with the exception of a wedding ring.
- All doors must be closed after you have passed through them.

### PROTECTIVE CLOTHING

- You must wear specific items [*these will be provided for us*] in the production and storage areas: a well closed jacket and a snood completely covering all your hair and your ears.
- Personal effects are not allowed in the production area: your coats and jackets, handbags, rucksacks, cigarettes .... must all be left in reception.

### CONSUMPTION OF FOOD AND DRINK

- The consumption of drinks, medicines, food (sweets, chewing-gum...) is strictly forbidden in all the production area.
- There are drinking water fountains for you to use in reception.

### SECURITY CONDITIONS

- Access is permitted only when accompanied by a member of staff from Biscuiterie de L'Abbaye.
- Visitors must not touch any of the machines, not sit on any piece of equipment, and not touch any raw materials in the course of production or finished products.
- Visitors must stick together in their group and not distract the workers.
- If the alarm sounds, visitors must evacuate the building immediately following their guide and go to the assembly point.
- Floors can be slippery.

We hope you have an enjoyable and safe tour.