

# Regulations

for the 24<sup>th</sup> *EUROMAYENNE Fair*  
on 28<sup>th</sup> October 2018

MAYENNE “*Hall des Expositions*”

One of the objectives of the annual *Salon* organised by the *EuroMayenne Association* is to help the long term development of this Association in order to facilitate the exchanges between the inhabitants of Mayenne and the Europeans who come to live and stay in Mayenne.

## Object – Date & Place - Hours

a) The *EUROMAYENNE Fair* brings together the artists and the craftsmen who display and offer their works and products for sale to the public.

b) The 24<sup>th</sup> *EUROMAYENNE Fair* takes place on Sunday 28<sup>th</sup> October 2018 at Mayenne “*Hall des Expositions*”.

c) The *EUROMAYENNE Fair* is open to the public from 10:00am to 6:00pm. The presence of at least one exhibitor on the stand is desirable between 12:00am and 2:00pm. The *EUROMAYENNE Association* declines all responsibility in case of theft or damage.

## Organisation

It is organised by the *EUROMAYENNE Association* whose registered address is: Maison des Associations – 130 rue de la Visitation – 53100 MAYENNE.

## Applications

a) To participate in the salon, exhibitors must apply for entry by sending a booking form to:

**Mme Clotilde Sedouga (Salon EuroMayenne)**  
**19 bis rue de la Libération**  
**53150 MONTSURS**

**before the TIME LIMIT of 1<sup>st</sup> OCTOBER 2018**

b) After this entry date, requests will be kept in order of receipt and places will be granted in order of the arrival date of the Application by the organisers of the Association.

c) Applications for admission will be examined and accepted by the organisers of the Association before being made definite. The organising committee reserve the right to exclude any participant, without having to supply the motives, especially to limit the number of exhibitors, if the object of their activity does not correspond directly with that of the Salon.

d) The total payment for the rights to participate are due on receipt of the booking form. Any stall or place, of which the balance is not paid at least 30 days before the opening of the Salon, loses the right to that stall or place. The organising committee reserves the right to dispose of any sums already collected, without reimbursement.

e) In the eventuality that the *EUROMAYENNE Fair* does not take place, the responsibility of the organising committee is limited exclusively to the reimbursement of the payments already made.

f) The tariffs for participation are decided by the Organising Committee and outlined in the Application Form.

g) A stand or place granted cannot be sub-let in part or totality.

h) If an exhibitor renounces his participation in the Salon, he loses all his subscription fees. Nevertheless, if his inability to attend is due to a major problem and is notified by letter received before the opening of the *EUROMAYENNE Fair*, the sums already paid could be reimbursed.

## Occupying the Stand

a) **Allocation of the Stands:** The Organising Committee, in taking account of the requests of the exhibitors, will decide the allocation of the stands. The Organising Committee has full control over the location of the stands.

b) The exhibitors are charged with, and will be responsible for the decoration of their stand. The installation of the products must be completed definitely no later than 9:45am on the day of the Salon. It is pointed out that there is no security during the night of Saturday to Sunday morning. Exhibitors should not leave precious objects on their stands.

c) All attractions, all audio or visual publicity must be agreed with the Organising Committee.

d) The stand must be handed back in the state in which they were found by the exhibitors upon their arrival. Any damage caused by their installations and/or their products is at the stand owner's expense. Sites must be kept and left in the best state of cleanliness.

e) On the opening day of the salon, all stands unoccupied from 9:00am revert back to the ownership of the Organising Committee.

f) The stands must be occupied by the exhibitors and open to the public during the total duration of the *EUROMAYENNE Fair*. In addition, the products presented must be in the public view from the opening up to the closing.

## Insurance

a) The Organising Committee are subscribed to an insurance policy guaranteeing the Public Liability of the organiser. This covers damage due to fire, theft, water, accidental damage to the goods of the exhibitors which can be attributed to the responsibility of the organisers. This insurance policy is in force during the duration of the exhibition.

b) For his part, **the exhibitor must subscribe to an insurance contract guaranteeing his Public Liability with regard to his third party responsibility as an exhibitor.** This should cover fire damage, theft, water damage, third party claims etc. concerning his own materials, goods or merchandise.

**The exhibitor should check with his Insurer that he is properly covered for the risks that can result from this type of show.**

c) The Organising Committee decline all responsibility vis-à-vis these risks. In the case of no matter what nature of accident, the exhibitor renounces any claim against the State, the department, the town council and the organisers.

**d) An Insurance Certificate must be supplied with the Booking Form.**

e) In the case of any claims which are the responsibility of the Organising Committee, in order for claims to be considered, they must be made in writing to this Committee or in case of theft, to the Gendarmerie or the Police. The Organising Committee will not consider claims made 5 days or later after the closure of the Salon.

## Deposit

A 50-euro deposit per stand is required. It will be returned to each stallholder after the closing of the Fair, after the stall and contents provided have been checked, upon handing back the badge to the *EUROMAYENNE* Stall.

## Meal

For the lunchtime meal, the reserved tickets from the inscription will be distributed to exhibitors, who have asked for them, in the envelope handed out upon their arrival.

## Animals

Animals are not allowed to enter the Hall during the preparation and on the day of the Fair.

## Security

a) Exhibitors must respect all current laws and regulations.

b) The act of participating implies full and complete acceptance of current laws and regulations.

It is forbidden:

- To make direct connections to the electrical, water and telephone lines and wires,

- To hide or make access difficult to fire extinguishers or fire points,
- To suspend no matter what to the beams supporting the hall roof,
- To degrade or damage the walls, roofs, floors or materials put at your disposition,
- To degrade the site.

## Electrical connections

Each exhibitor benefits from an electrical connection and must respect the safety advice mentioned in the note in the annexe of these rules.

## Publicity

**The display of publicity in the body of the hall is controlled.**

## Disputes

a) In the case of disputes with the organiser, and before all other procedures, the exhibitor is obliged to submit his claim in writing to the Organising Committee.

b) All offences of the current rules will be settled by the Organising Committee.

c) In any case, the Tribunal de Commerce of Laval will be the only arbiter.